



Tennessee Center for Nursing

"Strengthening Healthcare in Tennessee"

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Board of Directors Meeting MINUTES

Date & Location: Thursday, September 23, 2010, Valley View Lodge, Townsend, TN

Presiding: Maureen Nalle, President

Attendance: Debra Wollaber, Lynn Whisman, Treva Berryman, Lois Wagner, Emilie Marks, Caroline Romano, Mavis Shorn, Terri Blevins, Wendy Nehring, Joan Creasia, Paula Spears, Anne Plumb, Chris Clarke, Patty Kraft, Sharon Adkins, Paula Spears, Maureen Nalle, Aleshia Garrett, Jennifer Murray

Topic and Discussion:	Actions/Follow-up:
<p>Call to Order A quorum was established and the meeting was called to order by President Maureen Nalle at 1:00 pm and welcomed our guests from UTK, Emilie Marks and Caroline Romano. The board was asked to go around and introduce themselves and the organizations they were representing.</p>	
<p>Consent Agenda The April 2010 Meeting Minutes, Reports from the Executive Director, Executive Coordinator, and Research Assistant which were all included in the consent agenda previously sent out to all board members were included in packets provided to all board members.</p>	<p>A motion to pass the Consent Agenda was seconded and approved.</p>
<p>Treasurer's Report Sharon Adkins presented the Treasurers Report. As of September 17th, the TCN checking account x5315 has a total available balance of \$49,834. Money market account x3808 has an available balance of \$133,183. The Fifth Third Securities portfolio are currently valued at \$77,940. The Profit & Loss Statement and the current available funds were reviewed, discussed, and approved. The Profit & Loss Statement and the Securities Portfolio were left at the front table for any interested Board members to review.</p>	<p>A motion to pass the Treasurer's Report was seconded and approved.</p>
<p>Executive Director Address L. Wagner presented a PowerPoint (Presentation attached to minutes) of the following:</p> <ul style="list-style-type: none"> • Business Plan, budget assessment, and future income Lois presented a business plan with three scenarios to keep TCN afloat for a while. Scenario 1 would move the TCN offices to a small, single room office to reduce monthly expenses and reduce supply costs and professional fees. This would require the secondary staff to work from home. Scenario 2 would close the TCN office completely and have a virtual office where all the staff would work from home. Scenario 3 would cut staffing personnel as well as salary cuts, and close the office. • Strategic Plan The strategic Plan has been really streamlined. The new plan will be attached to the minutes. • Succession Planning, elections The board was encouraged to bring guests to all future meetings and to consider who would replace them in representing their organizations on our board should they ever retire. 	<ul style="list-style-type: none"> • The Business Plan was reviewed and the board requested more information on the financial status of TCN before making any plans regarding the future of the office and staff. • The strategic plan was approved by the board of directors.

* DENOTES EXECUTIVE COMMITTEE MEMBER

Topic and Discussion:	Actions/Follow-up:
<ul style="list-style-type: none"> • October 6-7 Board of Nursing Meeting The Board of Nursing did indeed get their increase in licensure fees, which was the cause for our cut in funding. We go before the BON on October 6-7 to ask to have our funding reinstated. We have always done the annual school of nursing reports for the BON as well as a report on the status of the nursing workforce. We have developed an online survey for the school of nursing reports which was to be implemented this fall. However, without the BON funding, we may not be able to implement it. • Fundraising/Grants: The TN Simulation Alliance has received some grant funding through HRSA for the integrated technology into nursing education & practice initiative grant. It will pay for a very small amount of staff salary. We talked to the USDA for a rural cooperative and community development grant. They were adamant about not paying for salary but can pay for technical support. We are starting to charge for data extraction services and data report creations. We have applied for some grants and are waiting. Got a Nurse has not yet been a great source of revenue, however, we are having to go through a process time to get it trademarked which we are working on. We can't market it nationally until it gets a federal trademark. Once that is in place, we can begin heavily marketing it to centers of nursing across the state and other schools of nursing. The purpose of the Got a Nurse is not to create a huge stream of income, but to increase the public's awareness of the nursing shortage and to increase the awareness of TCN. The Deans and Directors have made a contribution to TCN in the amount of \$3,000. We are working on side projects like the THA grant report which are helping to bring in revenue. • The Board of Directors fundraising campaign has had 46% board participation. We will keep you posted as those numbers change. It is very important that ALL board members participate, regardless of the donation amount. • The board post meeting evaluations came back with very positive results. We do take notice of what you say, and it's very important to us. Please turn in your evaluations after the meeting. 	<p>The BON meeting will have letters read from supporting representatives of TCN.</p>
<p>TCN Elections A. Garrett presented the Election Grid for this meetings election. On the Executive Committee, Susan Jacobs was up for re-election for the Vice President position. Sharon Adkins was up for re-election for the Treasurer position, and nominations were requested for the replacement of Treva Berryman who held one of the Members-At-Large positions. Those of the Board of Directors who were up for re-elections are Craig Becker, Joan Creasia, Doris Davenport, Vicky Gregg, Linda Jennings, Maureen Nalle, and Zoila Sanchez. Nominations were collected for the open seat of APN representative.</p>	<p>The board approved all re-elections. A nomination for Wendy Nehring to represent the member-at-large on the Executive Committee was made, voted on, and unanimously approved by the Board. Election for the seat for APN representative will be sent out via email to the board once all the nominee CV's are collected.</p>
<p>TCN Business Plan M.Nalle presented the Business Plan to the board. The board opened the discussion with ideas on possible funding sources. The board wanted more information on what the TCN current expenditures are with a timeline on how long our funds can sustain us. The board also wanted to know how much time it took the staff to complete each of the projects to get an idea of what the cost of production is for our work. What is TCN doing, What can TCN do, and what should we charge for such services? What partnerships can be made to undertake certain grant projects for additional funding? There was discussion on the value of the research TCN has and who would be willing to pay for it. There was discussion about the Nurse Manager Leadership Institutes and the belief that people would definitely pay for participation. This might be an option for obtaining some funding for TCN, especially if we can get an underwriter for these events.</p>	<p>The board requested that Lois Wagner meet with a business consultant and financial advisor to revise the business plan and to follow up with Executive Committee on weekly or bi-weekly conference calls on the status as well as putting together a budget for our current expenses.</p>
<p>Meeting Adjourned for Thursday at 5:00pm to reconvene on Friday at 8:30 a.m. A wine reception was held in the Lodge from 7-9p.m.</p>	

Date & Location: Friday, September 24, 2010, Valley View Lodge, Townsend, TN

Presiding: Maureen Nalle, President

Attendance: Wendy Nehring, Mavis Shorn, Lynn Whisman, Sharon Adkins, Debra Wollaber, Patty Kraft, Susan Jacob, Maureen Nalle, Lois Wagner, Jennifer Murray, Chris Clarke, Terri Blevins, Paula Spears, Anne Plumb, Aleshia Garrett

Topic and Discussion: Meeting was called to order at 8:30 am by president M. Nalle.

Board Roundtable Discussions The board members spoke briefly about what was going on with their organizations.

ETSU: Wendy Nehring shared that ETSU received 2 HRSA awards this summer for a NEPR Practice grant that will allow for a nurse-managed clinic to be opened in public housing in Johnson City and another for an Advanced Nursing Education grant that will change the format of the PhD program to an online blended model.

Vanderbilt: Mavis Shorn spoke about Vanderbilt's BSN-DNP will be admitting all interested BSN students to the DNP program rather than the BSN-MSN program.

Erlanger: Lynn Whisman spoke about going to a meeting at UTC on Monday for a new Nurse DNP program. Erlanger has 3 dedicated education units now open and a new pediatric education unit.

TNA: Sharon Adkins shared that TNA is facing challenges with regards to the new laws on the scope of practice for Nurse Practitioners with the Nurse Practice Act. In October, TNA will launch "LPN Connect", a new LPN site with web news and list serve which will be by subscription for \$25/yr. Roger Davis is also offering a \$1,000 scholarship for LPN-RN students.

Belmont: Debra Wollaber shared that this fall Belmont enrolled over 500 students, which is up from 125 when the nursing program first began. They are trying to get the new DNP program up and running. They are also heavily involved in QSEN, adding it throughout their curriculum calling in the "QSEN Infusion", which has helped the instructors not feel overwhelmed.

Deans & Directors: Patty Kraft shared that the D&D is supportive of TCN and is not only drafting a letter of support for the Board of Nursing meeting, but are also donating \$3,000 to TCN. The D&D has been looking at security checks and who's able to enter into clinical. Students must pass drug screening and background checks. They are also working on policy for on-line classes for cheating.

UTHSC: Susan Jacob talked about the UTHSC Degree programs which include the master's entry Clinical Nurse Leader, DNP, and PhD programs. UTHSC also offers the DNP-PhD. BSN graduates may be admitted to the DNP and PhD programs. UTHSC in Memphis will graduate their first cohort of master's professional entry Clinical Nurse Leader (CNL) students in May 2011. The College of Nursing CNL Program along with practice partners is implementing a new approach for the final three clinical experiences to advance development of CNL competencies for the Master's Entry students. These experiences are part of three courses known as the CNL Trio; they include Internships, Target Population Diagnosis & CNL Practicum. The CNL Trio builds on one another, developing essential competencies for the care of individuals and patient cohorts using a systems approach to achieve better patient and population outcomes.

THA: Chris Clark spoke about THA's leadership summit which is going on it's 5th year to advance nursing practice and quality outcomes. Presenters are front line staff. It is to be held October 5th as part of THA's annual meeting. The Tennessee Center for Patient Safety just received a new 3 year grant.

TN Tech: Terri Blevins talked about the new \$16 Million building project for the new TN Technology Center at Elizabethton campus consolidation project. There is also a new technology academy that teaches "How to use Technology in Education". TN Tech will have four faculty presenting at the November SIM conference. There is an online library through Dr. Martin Eason's website at the ETSU campus that is great. Also mentioned was the closing of the Kingsport campus.

NIMS: Paula Spears talked about NIMS obtaining a HRSA grant last year to develop clinical programs that would develop team leaders. Our EPIC / Nurses Leading "Excellence in Practice, Innovation, and Care" is an ongoing program with a new group of nurses each 6 months. They have in the works a major event for next year, an Educators Conference for educators and practice to focus on QSEN. NIMS is currently doing seminars with Union on how SIM can be used in training for clinical excellence and training development. NIMS is also expanding their board to include an advisory council.

Baptist College of Health Sciences: Anne Plumb shared that the college recently received a \$ 172,198.00 HRSA ARRA Grant Award for Equipment to Enhance Training for Health Professionals. The money will be used for replacement and upgrade of our current simulation equipment i.e., the purchase of two 3 GM high fidelity mannequins made by Laerdal, and one high fidelity simulator for Maternal Newborn Nursing from Guarnard.

Break & Executive Session M. Nalle dismissed the Board for a 15 minute break and upon reconvening the board went into Executive Session to privately discuss the future options of TCN and the staff.

Executive Committee report to the staff: The executive session lasted for two hours, after which the board of directors asked for the TCN staff to re-enter the meeting. The board thanked the staff members for their hard

work, continued support of TCN, and the diligence in finding alternative funding sources. Due to the meeting running over, the Board Meeting was adjourned for the board members, however, the executive committee remained to discuss the decisions made by the board on the future plans for TCN. The board wanted a clarified business plan from Lois with a better understanding of our current expenses. Although the options presented were good ones, without knowing the exact numbers, the board felt inept at making such an important decision. The board recommended that Lois negotiate with Duke realty a month-to-month lease at least until the first of the year. They did not want TCN to lose its presence in the Nashville area by not having an office space and did not want TCN to cut staff. They wanted weekly briefings on the status of TCN and the business plan to be provided to the executive committee as well as monthly briefings to the entire board of directors. Future conference calls and meetings would be arranged. The board also wanted staff to determine the amount of time spent on past projects so as to know better how to price future work on similar projects.

Adjournment of Meeting at 12:30 p.m.

Respectfully submitted,



Maureen Nalle, President
TCN Board of Directors